



## Terms & Conditions

*(Legally binding contract)*

### 1. Contract Formation

By ticking the acceptance box within our online booking system, you confirm that you have read, understood, and agree to be bound by these Terms & Conditions. This forms a legally binding agreement between you and West Coast Academy CIC ("WCA").

Continued attendance at classes constitutes ongoing acceptance of these terms and any future updates.

### 2. Enrolment & Booking

- Enrolment is confirmed only once a place has been allocated and payment details set up.
- Trial sessions do not guarantee a permanent class place.
- WCA reserves the right to refuse enrolment where a class is full or unsuitable.

### 3. Fees & Payment

- Fees are payable monthly in advance via GoCardless through our online booking system.
- Weekly or pay-as-you-go payments are not available.
- Payments made by any method other than GoCardless will incur a **£5 monthly administration fee** to cover additional processing costs.
- A **£10 late payment fee** will be applied to overdue invoices to cover administrative costs.
- Where families repeatedly give notice and re-enrol, WCA reserves the right to charge a **£30 administration fee per family**.

### 4. Notice, Changes & Termination

- A **minimum of one calendar month's notice** is required to cancel or change a class.
- Notice must be provided **by email only**.
- Notice is effective from the date the email is received.
- Fees remain payable during the notice period.
- If a child does not attend classes for **three consecutive weeks without communication**, WCA reserves the right to offer the place to another athlete without refund.

## 5. Credits, Refunds & Cancellations

- Sessions missed due to sickness, injury outside of WCA, holidays, exams or unexplained absence are **non-refundable**.
- Where WCA cancels a class and cannot offer a suitable alternative, a credit may be applied.
- Credits:
  - Have no cash value
  - Are non-transferable
  - Are usable **only against classes and camps**
- All refunds, where applicable, are subject to a **£15 administration fee**.
- **Events (including discos, competitions and level-up days) are non-refundable and non-transferable once booked.**

## 6. Camps & Events

- Camps require a minimum of 8 participants to run.
- Where a camp is cancelled by WCA, a credit will be issued where no alternative is available.

## 7. Health, Safety & Risk

- Participation in gymnastics, parkour and cheerleading involves inherent physical risk.
- Parents/carers confirm that all relevant medical conditions have been disclosed.
- WCA may seek emergency medical treatment where necessary.
- Personal property is brought to the academy at the owner's risk.

## 8. Behaviour & Safeguarding

- All participants must adhere to WCA's Behaviour Code and Safeguarding Policies.
- WCA reserves the right to suspend or exclude any participant whose behaviour is unsafe or disruptive.
- No refunds will be issued where exclusion is necessary for safety reasons.

## 9. Late Collection

- Children must be collected promptly at the end of sessions.
- Where a child is collected late, a **late collection charge of £10.00** will apply.

## 10. Price Reviews

- WCA reserves the right to review and adjust prices annually, usually in April.
- A minimum of one month's notice will be provided before any increase takes effect.

## 11. Governing Law

These Terms & Conditions are governed by the laws of **England and Wales**.